Compact Oxford English Dictionary of Current English

THIRD EDITION

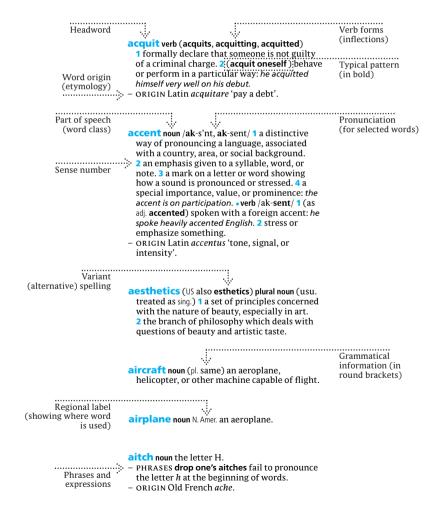
Edited by Catherine Soanes and Sara Hawker



Guide to the use of the dictionary

1. Structure of entries

The Compact Oxford English Dictionary is designed to be as straightforward and easy to use as possible. Here is an explanation of the main types of information in the dictionary.



(showing whether

word is still used)

Homonym number (shows different alight verb 1 (alight on) (of a bird) land or word with the same settle on something. 2 formal get off a train or spelling) bus. 3 (alight on) happen to notice something. ORIGIN Old English. alight² adverb & adjective 1 on fire. 2 shining brightly. alternate verb /awl-ter-nayt/ 1 occur or do in turn repeatedly: the narrative alternates personal observation with historical fact. 2 change repeatedly between two contrasting states: his mood alternated between aggression and morose despair. • adjective /awl-ter-nuht/ 1 every other: the service runs on alternate days. 2 (of two things) each following and succeeded by the other in a regular pattern: put alternate layers of potatoes and fish in the casserole dish. 3 chiefly N. Amer, another term for ······ ALTERNATIVE. Cross reference to DERIVATIVES alternately adverb alternation :: another word in the Derivatives noun dictionary (in alphabetical - ORIGIN Latin alternare 'do by turns'. (in small capitals) order) **USAGE:** The use of alternate to mean Usage note alternative (as in we will need to find alternate sources of fuel) is common in North American English, though it is still regarded as incorrect by many people in Britain. Usage label Plural form (showing how word amigo /uh-mee-goh/ noun (pl. amigos) informal, is used) chiefly N. Amer. a friend. - ORIGIN Spanish. appeal verb 1 make a serious or earnest request. 2 be attractive or interesting; activities that appeal to all. 3 ask a higher court of law to reverse the decision of a lower court. 4 Cricket ::.... Subject label (of the bowler or fielders) call on the umpire to declare a batsman out. . noun 1 an act of appealing. 2 the quality of being attractive or interesting: the popular appeal of football. Example of use ORIGIN Latin appellare 'to address'. (taken from real evidence) aught /awt/ (also ought) pronoun old use ::

anything at all.

ORIGIN Old English.

- esoteric /e-suh-te-rik, ee-suh-te-rik/ adjective intended for or understood by only a small number of people who have a specialized knowledge of something.
- DERIVATIVES esoterically adverb.
- ORIGIN Greek esőterikos.
- esoterica /e-suh-ter-i-kuh, ee-suh-ter-i-kuh/ plural noun subjects or publications understood by or intended for people with a specialized knowledge of something.
- ESP abbreviation extrasensory perception.
- **espadrille** /**ess**-puh-dril/ **noun** a light canvas shoe with a plaited fibre sole.
- ORIGIN French.
- **espalier** /i-**spal**-yuh, e-**spal**-yuh/ **noun** a fruit tree or ornamental shrub whose branches are trained to grow flat against a wall.
- ORIGIN French.
- esparto /e-spah-toh, i-spah-toh/ (also esparto grass) noun (pl. espartos) a coarse grass native to Spain and North Africa, used to make ropes, wickerwork, and paper.
- ORIGIN Spanish.
- **especial** adjective 1 notable; special: the interior carvings are of especial interest. 2 for or belonging chiefly to one person or thing.
- ORIGIN Latin specialis.
- especially adverb 1 used to single out one person or thing over all others: both of them were nervous, especially Geoffrey. 2 to a great extent; very much: he didn't especially like dancing.

USAGE: Although similar in meaning, the words especially and specially are not interchangeable. In the broadest terms both can mean 'particularly' (a song written especially for Jonathan or a song written specially for Jonathan). However, in sentences such as both of them were nervous, especially Geoffrey, where especially means 'in particular, chiefly', specially is informal and should not be used in written English.

- Esperanto /ess-puh-ran-toh/ noun an artificial language invented in 1887 as an international means of communication
- DERIVATIVES Esperantist noun.
- ORIGIN from *Dr Esperanto*, a pen name of the inventor; the literal sense is 'one who hopes'.
- espionage /ess-pi-uh-nahzh/ noun the practice of spying or of using spies.
 - ORIGIN French.
- esplanade /ess-pluh-nayd/ noun a long, open, level area, typically beside the sea, along which people may walk for pleasure.
- ORIGIN French.
- espousal /i-spow-z'l/ noun an act of adopting or supporting a cause, belief, or way of life: his espousal of unorthodox religious views.
- **espouse** /i-**spowz**/ **verb** adopt or support a cause, belief, or way of life.
- ORIGIN Old French espouser.
- espresso /ess-press-oh/ (also expresso /ex-press-oh/) noun (pl. espressos) strong black coffee made by forcing steam through ground coffee beans.
- ORIGIN from Italian caffè espresso 'pressed out coffee'
- esprit /e-spree/ noun liveliness.
- ORIGIN French.

- esprit de corps /e-spree duh kor/ noun a feeling of pride and loyalty uniting the members of a group.
- ORIGIN French, 'spirit of the body'.
- espy /i-spy/verb (espies, espying, espied) literary catch sight of someone or something.
- ORIGIN Old French espier.

Esq. abbreviation Esquire.

- **-esque** suffix (forming adjectives) in the style of: *Kafkaesque*.
- ORIGIN French.
- Esquimau noun (pl. Esquimaux) old-fashioned spelling of Εsκιμο.
- esquire /i-skwy-er/ noun 1 (Esquire) Brit. a polite title placed after a man's name when no other title is used. 2 historical a young nobleman who acted as an attendant to a knight.
- ORIGIN Old French esquier, from Latin scutarius 'shield-bearer'.
- -ess suffix forming nouns referring to females: abbess.
- ORIGIN French -esse.

USAGE: In modern English, many people regard feminine forms such as **poetess** or **authoress** as old-fashioned or sexist. It is therefore often better to use the 'neutral' base form instead (e.g. she's a famous author).

- essay noun /ess-ay/ 1 a piece of writing on a particular subject. 2 formal an attempt or effort.

 •verb /e-say/ formal attempt: Donald essayed a smile
- DERIVATIVES essayist noun.
- ORIGIN Old French essai 'trial'; the verb is an alteration of ASSAY.
- essence noun 1 the basic or most important feature of something, which determines its character: conflict is the essence of drama. 2 an extract obtained from a plant or other substance and used for flavouring or perfume.
- PHRASES in essence basically; fundamentally.
 of the essence very important.
- ORIGIN Latin essentia, from esse 'be'.

 essential adjective 1 absolutely necessary.
 - 2 central to the nature of something; fundamental: the essential weakness of the plaintiff's case. noun (essentials) 1 things that are absolutely necessary. 2 the fundamental elements of something: the essentials of democracy.
- DERIVATIVES essentially adverb.
- essential oil noun a natural oil extracted from a plant.
- EST abbreviation Eastern Standard Time.
- est. abbreviation 1 established. 2 estimated.
- establish verb 1 set something up on a firm or permanent basis. 2 bring about contact or communication with a person, group, or country: the two countries established diplomatic relations. 3 make something accepted or recognized by other people: he had established his reputation as a journalist.

 4 discover the facts of a situation or find
 - 4 discover the facts of a situation or find something out for certain: *investigators* are trying to establish the cause of the fire. 5 (as adj. established) recognized by the state as the national Church or religion.
- ORIGIN Old French establir, from Latin stabilire 'make firm'.
- establishment noun 1 the action of

- outlaw noun 1 a person who has broken the law, especially one who has escaped captivity or is in hiding. 2 historical a person who has been deprived of legal rights or protection. verb 1 make something illegal: secondary picketing has been outlawed. 2 historical deprive someone of legal rights or protection.
- DERIVATIVES outlawry noun.
- outlay noun an amount of money spent.
- outlet noun 1 a pipe or hole through which water or gas may escape. 2 a point from which goods are sold or distributed: a fast-food outlet. 3 a means of expressing one's talents, energy, or emotions: boxing provided a perfect outlet for his aggression. 4 the mouth of a river. 5 an output socket in an electrical device.
- outlier /owt-ly-er/ noun 1 a thing which is separate or detached from a main body or system. 2 a younger rock formation among older rocks.
- outline noun 1 a drawing or diagram showing the shape of an object. 2 the contours or outer edges of an object. 3 a brief description of the main points of something. *verb 1 draw or define the outer edge or shape of something. 2 give a summary of: she outlined the case briefly.
- outlive verb live or last longer than someone or something else.
- outlook noun 1 a person's point of view or attitude to life. 2 a view. 3 what is likely to happen in the future.
- outlying adjective situated far from a centre.
- **outmanoeuvre** verb evade or gain an advantage over an opponent by using skill and cunning.
- outmatch verb be better than someone or something else.
- outmoded adjective old-fashioned.
- **outnumber verb** be more numerous than: women outnumbered men by three to one.
- out-of-body experience noun a sensation of being outside one's body, typically of observing oneself from a distance.
- out-of-court adjective (of a settlement) made without the involvement of a court of law.
- out of date adjective 1 old-fashioned. 2 no longer valid.
- **outpace verb** go, rise, or improve faster than someone or something else.
- outpatient noun a patient attending a hospital for treatment without staying overnight.
- **outperform verb** perform better than someone or something else.
- outplacement noun the action of helping workers who have been made redundant to find new employment.
- outplay verb play better than another person or team.
- outpost noun 1 a small military camp at a distance from the main army. 2 a remote part of a country or empire.
- outpouring noun 1 something that streams out rapidly. 2 an outburst of strong emotion: an outpouring of grief.
- output noun 1 the amount of something produced. 2 the process of producing something. 3 the power, energy, etc. supplied by a device or system. 4 Electronics a place where

- power or information leaves a system. •verb (outputting; past and past part. output or outputted) (of a computer) produce data.
- outrage noun 1 an extremely strong reaction of anger, shock, or indignation. 2 an extremely cruel, wicked, or shocking act: some of the worst terrorist outrages. • verb make someone feel extremely angry, shocked, or indignant.
- ORIGIN Old French, from Latin ultra 'beyond'.
- outrageous adjective 1 shockingly bad or unacceptable: an outrageous waste of time and money. 2 very unusual and slightly shocking: her outrageous costumes.
- DERIVATIVES outrageously adverb outrageousness noun.
- outran past of outrun.
- outrank verb 1 have a higher rank than someone else. 2 be better or more important than something else.
- outré /oo-tray/ adjective unusual and typically rather shocking.
- ORIGIN French, 'exceeded'.
- outreach noun an organization's involvement with the community, especially in providing a service or advice outside its usual centres of operation.
- outrider noun a person in a vehicle or on horseback who escorts or guards another vehicle.
- outrigger noun 1 a spar or framework projecting from or over a boat's side. 2 a float fixed parallel to a canoe or small ship to help keep it stable. 3 a boat fitted with an outrigger.
- outright adverb 1 altogether: unions rejected the offer outright 2 in an open and direct way.
 3 immediately or instantly. adjective 1 open and direct: an outright refusal. 2 complete and total: an outright ban.
- outrun verb (outruns, outrunning; past outran; past part. outrun) 1 run or travel faster or further than someone or something else. 2 go bevond or exceed something.
- outsell verb (past and past part. outsold) be sold in greater quantities than another product.
- outset noun the start or beginning.
- outshine verb (past and past part. outshone)

 1 shine more brightly than something else.
 - 2 be much better than: his technical expertise far outshone that of his rivals.
- outside noun 1 the external side or surface of something. 2 the external appearance of someone or something. 3 the side of a bend or curve where the edge is longer. adjective 1 situated on or near the outside. 2 not of or
 - belonging to a particular group, organization, etc.: outside contractors. 3 (in hockey, football, etc.) referring to positions nearer to the side of the field. *preposition & adveb*1 situated or moving beyond the boundaries of something. 2 (in hockey, football, etc.) closer to the side of the field than. 3 beyond the limits or scope of something. 4 not being a member of a
- PHRASES at the outside at the most. an outside chance a remote possibility.

particular group.

outside broadcast noun Brit. a radio or television programme recorded or broadcast live on location. stationary adjective 1 not moving. 2 not changing in quantity or condition.

USAGE: Do not confuse **stationary** and **stationery: stationary** is an adjective meaning 'not moving or changing' (*the lorry crashed into a stationary car*), while **stationery** is a noun meaning 'paper and other writing materials'.

- stationer noun a person who sells stationery.
- ORIGIN Latin stationarius 'tradesman at a fixed location'.
- **stationery noun** paper and other materials needed for writing.
- stationmaster noun a person in charge of a railway station.
- Station of the Cross noun each of a series of fourteen pictures representing incidents during Jesus's progress from Pilate's house to his crucifixion at Calvary.
- station wagon noun N. Amer. & Austral./NZ an estate car.
- statism /stay-ti-zuhm/ noun a political system in which the state has a great deal of central control over social and economic affairs.
- DERIVATIVES statist noun & adjective.
- **statistic** noun a fact or piece of data obtained from a study of a large quantity of numerical information.
- ORIGIN German Statistik.
- **statistical** adjective relating to statistics.
- DERIVATIVES statistically adverb.
- statistics plural noun (treated as sing.) the collection and analysis of large quantities of numerical information.
- DERIVATIVES statistician noun.
- stats plural noun informal statistics.
- statuary /stat-yoo-ri/ noun statues considered as a group.
- **statue** noun a carved or cast figure of a person or animal, especially one that is life-size or larger.
- ORIGIN Latin statua.
- statuesque /sta-tyuu-esk, sta-chuu-esk/ adjective (of a woman) attractively tall, graceful, and dignified.
- statuette noun a small statue.
- stature noun 1 a person's natural height when standing. 2 the importance or reputation gained by a person as a result of their ability or achievements: an architect of international stature.
- ORIGIN Latin statura.
- status noun 1 a person's social or professional standing in relation to other people. 2 high rank or social standing. 3 the situation at a particular time during a process. 4 the official classification given to someone or something.
- ORIGIN Latin, 'standing'.
- **status quo** /stay-tuhss **kwoh**/ **noun** the existing situation.
- ORIGIN Latin, 'the state in which'.
- **status symbol noun** a possession seen as an indication of a person's wealth or high social or professional status.
- statute /sta-tyoot/ noun 1 a written law passed by a parliament or other legislative assembly.
 2 a rule of an organization or institution.
- ORIGIN Latin statutum 'thing set up'.
- statute book noun (the statute book) the

- whole of a nation's laws.
- statute law noun all the written laws of a parliament, country, etc. considered as a group.
- statute of limitations noun a law which limits the period in which certain kinds of actions can be brought.
- **statutory** adjective 1 required, permitted, or enacted by law. 2 having come to be required or expected as a result of being done regularly: the statutory Christmas phone call to his mother.
- DERIVATIVES statutorily adverb.
- **staunch**¹ /stawnch/ adjective very loyal and committed.
- DERIVATIVES staunchly adverb.
- ORIGIN Old French estanche 'watertight'.
- staunch² /stawnch, staanch/ (US also stanch) verb stop or restrict the flow of something, especially blood from a wound.
- ORIGIN Old French estanchier.
- stave noun 1 any of the lengths of wood fixed side by side to make a barrel, bucket, etc. 2 a strong stick, post, or pole. 3 (also staff) Music a set of five parallel lines on or between any of which a note is written to indicate its pitch.

 4 a verse or stanza of a poem. verb 1 (past and
 - 4 a verse or stanza of a poem. verb 1 (past and past part. staved or stove) (stave something in) break something by forcing it inwards or piercing it roughly. 2 (past and past part. staved) (stave something off) prevent or delay something undesirable: emergency measures were introduced to stave off a crisis.
 - ORIGIN from staves, former plural of staff.
- stay¹ verb 1 remain in the same place. 2 remain in a particular state or position: inflation will stay down. 3 live somewhere temporarily as a visitor or guest. 4 Scottish & S. African live somewhere permanently. 5 stop, delay, or prevent something. •noun 1 a period of staying somewhere. 2 a suspension or postponement of judicial or legal proceedings: a stay of execution. 3 (stays) historical a corset made of two pieces laced together and stiffened by strips of whalebone.
- PHRASES stay the course (or distance) 1 keep going to the end of a race or contest.
 continue with a difficult task or activity to the end. stay on continue to study, work, or be somewhere after others have left. stay over stay for the night as a visitor or guest. stay put remain somewhere without moving.
- DERIVATIVES stayer noun.
- ORIGIN Old French ester.
- stay² noun 1 a large rope, wire, or rod used to support a ship's mast or other upright pole. 2 a supporting wire or cable on an aircraft.
- ORIGIN Old English.
- staying power noun endurance or stamina.
 staysail /stay-sayl, stay-suhl/ noun a triangular sail fastened on a stay.
- STD abbreviation 1 sexually transmitted disease.

 2 Brit. subscriber trunk dialling, the automatic connection of trunk (long-distance) calls by dialling without the help of an operator.
- stead noun (in phrase in someone's/ something's stead) instead of someone or something: she was appointed in his stead.
- PHRASES stand someone in good stead be useful to someone over time or in the future.

Effective English

This specially written section of the dictionary provides practical help in writing good English; it aims to help you to improve your basic skills and to write well in a range of situations, enabling you to create a good impression and to get your message across effectively. It is organized in two main sections:

- Basics of writing good English deals with basic aspects of the language and gives detailed advice on matters such as categories of words (nouns, verbs, etc.), how you can put these together to form good sentences, and how to use punctuation correctly. To help you choose the right word for the right situation, there are sections on formal and informal language and a list of words which are often confused with each other.
- Practical writing shows you how to put these basic English skills into practice in everyday situations, both at work and at home. There are sections on applying for a job, writing at work (for example, writing reports and memos), and general correspondence (such as writing letters of complaint and making insurance claims). Finally, the fast-growing area of electronic communication is covered in the section on emails, texting, and chat rooms.

Contents

Basics of writing good English	2
Introduction	2
Grammar and punctuation	3
■ Parts of speech	3
Inflection	7
■ Sentences	10
■ Agreement	11
Punctuation	14
Formal or informal?	19
Commonly confused words	22
Practical writing	24
Applying for a job: writing CVs/resumés and job application letters	24
Writing skills at work	30
Letters, memos, and emails	30
■ Reports	33
General correspondence	35
Invitations	35
■ Letters of complaint	37
■ Booking holidays	40
■ Insurance claims	40
Using English in texting, emails, and chat rooms	42
Abbreviations used in electronic communication	43

Basics of writing good English

Introduction

This section deals with the basic features and levels of the English language and how best to combine and select them to write good, clear English that gets your message across in the most effective way. It is divided into three main parts, as follows:

Grammar and punctuation: this section has five main units, with examples showing both good and bad writing. The first part sets out the categories of words that go together to form sentences (parts of speech or word classes such as nouns, verbs, and adjectives), and includes advice on such matters as using the correct tenses of verbs and when to use *shall* and *would*. The next section shows how and when nouns, verbs, adjectives, and adverbs change their forms (the process called *inflection*), including guidelines on, for example, which verbs double their final consonant and which verbs don't. In the third section you will see how nouns, verbs, and other parts of speech can be built up into clear and correctly written sentences that convey what you want to say without confusing the reader. The next part shows how to make sure that words within sentences agree with each other (for example, that a singular noun goes with a singular verb), while the final section gives practical guidance on how to use punctuation such as commas and apostrophes accurately and in a way that makes the meaning of your writing easy to understand.

Formal or informal? gives guidelines on choosing the right word for the right situation to ensure that the level of language you use is suitable for the type of writing that is required.

Commonly confused words: a list of pairs of words that are often confused when people write them down because they sound the same or are spelled in a similar way. The list provides short meanings for each word, so that choosing the right word and avoiding confusion is easy.

If you need more information on writing good English, grammar, or spelling, you may find the following Oxford University Press books helpful: Oxford Guide to Plain English (2nd edition, 2004) Martin Cutts; Oxford A–Z of Spelling (2004) Catherine Soanes and Sheila Ferguson; Oxford A–Z of Grammar (2004) John Seely.